

Libertarian Party of Oregon

Minutes from July 17th 2017 Regular Board Meeting

Held at the Elmer's Restaurant in Beaverton

Approved 2017-08-10

Call to Order

The July meeting of the Libertarian Party of Oregon (LPO) board of directors was held on Monday, July 17th, 2017, at 7:02pm at the Elmer's Restaurant, 1250 NW Waterhouse Ave., in Beaverton, Oregon, the Chairperson being in the chair.

Attendance was as follows:

Present

Lars Hedbor
Kyle Markley
Jennifer Mendenhall
Nicole Nowlin
Renee Kimball
Timothy Perkins
Jeff Weston
Josh Hunking
Gary Dye

Remote Participants

Wes Wagner

Absent

Erik Sippel

Observers

Tim Sippel
Hugo Schultz
Richard Burke
Lee Salazar
Drew Layda
Kamden Layda
Bruce Wilson

Approval of Agenda

- The dates on the agenda for the convention and transitional board meeting were incorrectly stated as 2016 and the March minutes approval line item was added, with a note that it is to be postponed until the next meeting.
- The agenda was approved as corrected without objection.

Approval of Minutes

- The minutes of the convention included a verbal call to order, lack of quorum, and adjournment. They were not written. These were accepted without objection.
- The March meetings were not provided for approval and were postponed to the next meeting.
- The minutes of the transitional board meeting were approved without objection.

Consent Agenda

- There were no items.

Open Forum

- There was no discussion.

Reports of Officers, Boards, and Standing Committees

- Chair
 - o The Chair requested and received a national party logo with the sub header "Party of Oregon" for official documents.
 - o Initiative 28 is a constitutional amendment to the Oregon constitution that would limit political freedoms. This is a point of information only for awareness of the board as it may be an item the party wishes to address.
- Vice Chair
 - o The vice chair coordinated with chair about plans for the next year and attended a no new tax rally in Salem.

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- o Timothy has been in communication with a possible future candidate in Sandy for House of Representatives in Oregon, currently in the process of relocating to Oregon.
- o "Taxation remains theft."
- Secretary
 - o There was no report.
- Treasurer
 - o The current bank balance is \$4034.19. The PO Box annual renewal is \$142 due this month. The Treasurer motioned for approval of the expense and was seconded by Josh Hunking. Lars amended the motion to authorize the treasurer to inquire at a more convenient post office to move the box to a new location with authorized funding of up to \$200 for the expense, seconded by the chair. The request was approved without objection.

Director	Vote	Director	Vote
Lars Hedbor	Y	Erik Sippel	A
Kyle Markley	Y	Timothy Perkins	Y
Jennifer Mendenhall	Y	Gary Dye	Y
Josh Hunking	Y	Wes Wagner	Y
Renee Kimball	Y		

- Fundraising Committee
 - o None.
- Member Engagement Committee
 - o Renee will be hosting a Libertarian TV show on Voter's Digest.
 - o A selection of handouts was provided with the majority of the content of the report, shown as Appendix A at the end of the minutes.
 - o Oregon Cannabis Growers & Consumers Fair
 - \$795, looking for sponsor
 - Drew may be able to get a complimentary booth; previously got one for the campaign.
 - o The chair added a note that the mail chimp account has access restored, so mailings will begin.
 - o An Access database has been started of contacts for marketing.
 - o Tryon Creek State Park walk and picnic for Libertarianism is an additional suggested event.
- Convention Committee
 - o The convention was held in June. Minutes were drafted verbally at the July 17. Wes motioned for the committee to be disbanded and was seconded by Jennifer. This was approved without objection.
- Bylaws Committee
 - o A report was presented at the convention but quorum was not achieved. Most passed a 2/3rd vote with a straw poll with the exception of one bylaw that did not pass the straw poll.
- Director Election Operations Committee
 - o Elections were completed and voted into position in June at the transitional board meeting. Chair moved to disband, seconded by Vice Chair, and it passed without objection.

Special Orders

- There were none.

Unfinished Business and General Orders

- There were none.

New Business

- Board Meeting Minutes Publication Policy

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- Discussion was held on the policy; secretary confirmed the time frame was acceptable when discussed. Software and the necessity of track changes was also discussed as well as email approval for gaps between board meetings.
- Policy included in Appendix B.
- The vice chair motioned for approval and Lars seconded. The motion passed without objection.
- Preview of the 2017-2019 Term
 - The chair requested reading of Article 2 of the bylaws to explain what the purpose of the party is. Renee obliged.
 - Appendix C includes handout of report that lists bullet points for review.
- Activity Interest Survey
 - Please complete electronically and return to Chair. This will provide more information on appropriate areas for various directors/volunteers to be assigned.
 - The survey will go to the board first and then be refined for volunteers. Secretary recommends survey monkey.
- Website
 - There is a “revamping” page up; no current website. Timothy is working with Wes to get the old site migrated so that updating can start. Renee needs the website active before membership development really gets rolling.
 - Renee requested the principles page not go up without a lot of review.
 - It’s paid for 3 years by Timothy.
- CRM, Compliance, & Email
 - A discussion was held on various CRM options:
 - NationBuilder – inexpensive but buggy
 - Aristotle’s Back Office i.e. Campaign Manager (expensive) - \$250/mo
 - Guest Lee questioned licenses; Renee confirms unlimited and owned data.
 - HubPub – Free
 - Secretary recommended DonorWorks \$45/mo
 - Currently we have Access which is offline; an online option is important for transferability.
 - National may be looking at providing CRMs for affiliates with CiviCRM but there is no timeline or cost discussions.
 - Raiser’s Edge is currently in use by the national party but is more fundraising focused.
 - Jeff moved for LPO board to create a new CRM Research committee run by Renee with Josh, Lars, and Timothy as members to research CRM options and provide a report with authorization to propose up to a \$3000 per year expense. Lars seconded. Approved without objection.

Open Forum

- Meeting Locations
 - Renee provided a list of possible alternate meeting locations.
- County Affiliates
 - Bruce requested information on the creation of an affiliate support committee. He was informed of the survey that will first be completed by the board that includes that topic.

Next Board Meeting

After discussion, Kyle Markley moved to set the next board meeting for Thursday, August 10th, at Elmer’s, at 7pm, depending on availability of the room. Lars Hedbor seconded. The motion was unanimously approved by those present.

The meeting adjourned at approximately 8:48 pm.

Appendix A

2017 2nd Quarter Membership Engagement Report

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(April - May - June 2017)

Renee Daphne Kimball, Chair

Put the "grab and go" tabling box together and mounted politically homeless chart on foam core for an easel stand. We also have a tent and table cloth.

Guest hosting on Bruce Broussard's TV show Oregon Voters Digest airing live Sunday at 4pm and rebroadcast Tue and Fri. I will be doing the show once a month to start and possibly more. Last week was James Buchal, Environmental Lawyer and July 30th will be Joey Gibson from the Free Speech rallies in PDX.

Maintenance of Meetup group calendar and posting of relevant events. Finally was able to change the "topics" from only 560 groups to 16,606 groups which will greatly increase people finding us on meetup searches.

Organized Mises Circle Road Trip to Seattle in May with meetup posting and booking room for overnight stay.

Attended several meetings of "Crossing Party Lines" meetup group liaising with unknown libertarians who attended and brought several libertarians to meeting.

Passed out about 200 of the "This Is Not A Tip" cards and politically homeless quizzes.

Attended several meetings of a local "discussion group" with some libertarian leanings and brought several libertarians to the meeting for "practice".

February - June Libertarian Social Meetup at the Lucky Labrador on Hawthorne Blvd (2nd Wed of each month).

February - June Libertarian Vision Night Meetups at our home in Far SE Portland-Milwaukie area.

Went to Rainbow Family Gathering early July to scope out fertility of ground for prospective libertarians and was well rewarded with success.

"Principles of Libertarianism" event June 3rd

Presented at the Portland Central Library and June 7th at the Oregon Libertarian Party Convention with promotional listing information below. It was attended by Geoffrey Gottbrecht from Institute for Humane Studies, the libertarian group that seeds universities with budding libertarian economists and professors.

Still have lots of DVDs and magazines plus about 50 copies of "The Law"

04-26-2017 Posted invitation to 138 individual members of Galt's Gulch Online listed within 250 miles of Portland and received a 20% response for more information.

Mailed 55 postcards to registered libertarians in my Precinct 4101 with notification of the "Principles of Libertarianism" presentation and the 2nd Wednesday Libertarian Social Meetup.

Libertarians at OSU EM with promo sheet

Jarrod - attendant at Milwaukie Texaco new President of the YAL PSU chapter

05-03-2017 Put in RKO Recreational Pot

Emailed meetup group for LPOregon.

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Emailed invitation to my list of libertarians and local liberty organizations.

Received DVD product and promotional information for IHS, ReasonTv, Center for American Experiment and FTCLDF for both presentation dates. Will be receiving more DVDs from Atlas Network, Independent Institute and The Moving Picture Institute will be sending a really nice DVD of their trailers and shorts.

Spoke to Geoffrey Gottsbrecht from HIS and he changed his travel arrangements to Seattle to meet with me and to attend the June 3rd Principles of Libertarianism PowerPoint presentation.

05-05-2017 Secured interest of Sherry Gosset, formerly with The Atlas Society but not freelancing on her own with several liberty organizations.

05-06-2017 Invited Secretary of State Richardson to the June 3rd event.

Liaised with HIS, Reason, Center for American Experiment, Farm to Consumer Legal Defense Fund, Atlas Network, FEE, Independent Institute, Institute for Justice and The Moving Picture Institute for promotional product including heaps of DVDs and magazines to distribute.

Appendix B

Board Meeting Minutes Publication Policy

To provide transparency to our membership regarding the work of the board and the votes of the individual board members, minutes of board meetings should be both public and timely. In support of these goals, we follow these policies regarding board meeting minutes:

- 1) The Secretary is expected to circulate a first draft of board meeting minutes to the Directors within two weeks after each board meeting.
- 2) The Directors are expected to send comments and corrections within one week after receiving the first draft of board meeting minutes.
- 3) The Secretary is expected to circulate a second draft (with changes from the first draft tracked) of board meeting minutes to the Directors between one and two weeks after the first draft was circulated.
- 4) If the time between the circulation of the second draft of board meeting minutes and the subsequent board meeting is less than two weeks, approval of the minutes will be taken up at the subsequent board meeting. Otherwise, the Chair is expected to put approval of the minutes to an e-mail vote.
- 5) Approved board meeting minutes are expected to be posted (with change tracking information removed) to the LPO website in a PDF/A format within one week of approval. The LPO archive will receive both the PDF/A copy and the original word processing format copy.

Appendix C

Preview of the 2017-2019 term

Purpose of the LPO: See Article 2 of bylaws.

Note that the bylaws contain requirements or restrictions regarding:

- The authority of this board (Article 5, Sec. 2)
- Notice given for conventions (Article 7, Sec. 4)
- Rules governing elections (Article 8, Sec. 2)

The most visible things we do:

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- Conduct a primary election (in even-numbered years)
- Conduct a director election (before the convention in odd-numbered years)
- Hold a biennial convention (in the spring of odd-numbered years)

Activities related to elections:

- Develop election rules
- Announce election
- Recruit, train and support candidates
- Prepare and send ballot materials
- Process returned ballots
- Announce election results
- Complete nomination paperwork (primary election only)

Activities related to conventions:

- Select date and venue
- Develop the agenda and program
- Announce convention
- Consider bylaws amendment proposals
- Coordinate with others (venue, A/V, catering, guest speakers, etc.)

Additional things that we do:

- Appoint delegates to national LP conventions
- Appoint presidential electors (not in this term)
- Place political party statement in Voters' Pamphlet

Things that we do not have:

- An official archive (meeting materials, adopted policies and rules, election results, etc.)
- A CRM system to manage relationships with our candidates, volunteers, donors, and members
- A policy manual (standing election rules, affiliate policies, board policies, delegate/elector policies, etc.)

Here is the national LP's policy manual, for reference:

https://www.lp.org/wp-content/uploads/2016/07/LNC_Policy_Manual_Adopted_2016-12-11.pdf

Culture:

- Work assignments are clearly defined and communicated
 - who, what, when, where, why, how
- Proactively communicate your status so we know when you need help
- Team effort: help anyone who needs help, as soon as they appear to need it